



**Bethel Local Schools  
Board of Education Regular Meeting  
Monday, January 8, 2018 – 7:00 PM**

*Coffee Talks One-on-One – To encourage open dialogue between the community and Board Members and Superintendent, community members, parents, and students may sign up for individual Coffee Talks on Regular Board Meeting nights from 5:30 PM-6:45 PM. Call the Central Office at 937-845-9414 to reserve your time slot!*

This meeting is a meeting of the Board of Education in public for the purpose of conducting Bethel Local School District’s business and is not to be considered a public community meeting with interactive dialogue. There is a time for public participating during the meeting as indicated in agenda item hearing of the public.

**I. Call to Order**

**II. Roll Call**

\_\_\_ Sebastian      \_\_\_ Wright      \_\_\_ King      \_\_\_ Elam      \_\_\_ Reese

**III. Pledge of Allegiance**

**IV. Recognition of Board Members and Years of Service**

**V. Administrative Reports**

- A. Superintendent’s Report
- B. Highlighted Program-Mike Coots, Athletic Director

**VI. Hearing of the Public**

**VII. Communications, Meetings, Announcements**

- January 11 - End of Second Nine Weeks
- January 12 - Teacher-In-Service-No School for Students
- January 15 - Martin Luther King Jr. Day-No School
- January 19 - Report Cards go Home
- January 25 - Parent Teacher Conferences 3:30 PM – 7:00 PM
- January 29 - BOE Work/Special Session 5:00 PM Board Conference Room (**tentative date**)
- February 1 - Parent Teacher Conferences 3:30 PM -7:00 PM
- February 7 - Lifetouch Spring Pictures
- February 12 - Coffee Talk One-on-One-Bethel Central Office-5:30 -6:45 PM
- February 12 - Bethel BOE Regular Meeting – Elem. Auditorium -7:00 PM (**tentative date**)
- February 15 - 2 Hour Early Dismissal for Students
- February 16 - Teacher In-Service - No School for Students
- February 19 - Presidents’ Day – No School
- February 21-23 - Camp Kern

**VIII. Treasurer’s Report**

**A. Treasurer’s Items Requesting Board Action**

1. Authorization for Treasurer to Request Advance Withdrawal of Funds

*The Treasurer is authorized by the Bethel Board of Education to request advance withdrawal of taxes, as necessary, from the Miami County Auditor in calendar year 2018.*

2. Authorization to Pay Bills As Due

*The Treasurer is authorized by the Bethel Board of Education to process the payment of bills against invoices supported by approved purchase orders, with properly submitted vouchers, or in accordance with salaries and salary schedules approved by the Bethel Board of Education. The Treasurer will be responsible for ensuring that appropriate allocations are observed and that total expenditures do not exceed the amount allocated in the appropriations. The Board will receive lists of bills which have been paid from school funds each month. The lists will be certified as correct and approved. Actual invoices, statements and vouchers will be available for inspection by the Board.*

3. Authority to Invest Funds

*The Treasurer is authorized by the Bethel Board of Education to invest Board of Education funds during calendar year 2018, in accordance with provisions of the Ohio Revised Code, said investments to be of such length, amount, and type as determined practical based on availability of funds.*

4. Authorization for Payroll

*The Treasurer is authorized by the Bethel Board of Education to pay all regular employees and substitute employees of the Bethel Board of Education the amounts due them, on a bi-weekly basis, not to exceed 26 pays, during calendar year 2018.*

5. Budget for Fiscal Year 2019

*A resolution declaring that the Board of the Bethel Local School District has reviewed the documents and information prepared by the Chief Fiscal Officer of the Board for submission to the Budget Commission of Miami County, Ohio, in relation to the alternative tax document formal filing provided under section 5705.281 of the Ohio Revised Code and authorized by said commission for the fiscal year 2019, and that said body approves the same.*

6. The Bethel Board of Education approve the minutes:

*December 11, 2017 Regular Meeting.*

7. The Bethel Board to approve the Payment of Bills.

8. The Bethel Board of Education approves the monthly financial reports as prepared by the Treasurer.

9. The Bethel Board of Education to approve the following Certificate of Availability for:

Meta Solutions	\$ 4,681.75
Fidelity Health Care (nursing service agreement)	\$16,138.13

10. The Bethel Board of Education to approve the following Appropriation:

001	General Funds	\$ 3,199.00
009	Uniform School Fees	\$ 2,000.00
018	Public School Support	\$16,400.00
200	Student Activity	<u>\$ 3,000.00</u>
	<b>TOTAL</b>	<b>\$24,599.00</b>

11. Approval of Donations:

The Bethel Board of Education to approve and accept the following donation(s):

Swim Team for heat sheets from Dana Tingley	\$ 36.00
HS Vocal & Instrumental from Troy Foundation	\$ 400.00
HS Vocal from Miami County Parks	\$ 100.00
MS Principal fund from Bethel PTO	\$ 144.00
HS Jazz Band from Unity National Bank	\$ 100.00
Camp Kern from Rolling Sliding Doors of Dayton	\$ 320.00
Camp Kern from Bethel PTO	\$1,676.46

12. Approval of Janitorial Supplies:

*The Bethel Board of Education to approve Acorn Distributors, Inc. as our supplier for janitorial supplies.*

**B. Motion to Place Items from the Treasurer’s Report on the Consent Calendar**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
\_\_\_ Sebastian \_\_\_ Wright \_\_\_ King \_\_\_ Elam \_\_\_ Reese

**C. Motion Adopt Consent Calendar with items from the Treasurer’s Report.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
\_\_\_ Sebastian \_\_\_ Wright \_\_\_ King \_\_\_ Elam \_\_\_ Reese

**D. Information from the Treasurer**

**XI. Superintendent’s Report**

**A. Superintendent’s Items Requesting Board Action**

1. Appoint Superintendent Purchasing Agent:

The Bethel Board of Education agrees to the following appointment:

*Virginia D. Potter, Superintendent, is hereby appointed Purchasing Agent for Bethel Local Schools for calendar year 2018.*

2. Approval of Certificated Substitutes:

*The Bethel Board of Education to approve substitute teachers who have been approved by the Miami County Educational Service Center and are on file in the Central Office. These are all on an as needed basis for the 2017-2018 school year.*

3. Resignation of Classified Staff:

*The Bethel Board of Education to approve the resignation of the following classified Employee:*

*Sandi Proffitt, Middle School Intervention Specialist, effective 1/12/2018  
Elaine Koenig, Middle School English, effective 1/19/2018*

4. Approval of Miami County Educational Service Center (ESC) Certificated Teachers:

*The Bethel Board of Education to approve certified teachers who have been approved by the Miami County Educational Service Center and are on file in the Central Office.*

*Karen Dirks, High School Intervention Specialist*

5. Employment of Certified Staff:

*The Bethel Board of Education to approve the following certified employee as an Intervention Specialist for the 2017-2018 school year, pending FBI/BCI background checks:*

*Janelle DeLaet, Middle School Intervention Specialist*

6. Approval of Mediation Settlement:

*The Bethel Board of Education to approve the Mediation Settlement, Case#3496-2017, on behalf of the district and signed parties.*

7. Approval Settlement Agreement:

*The Bethel Board of Education to approve the MOU Agreement for Professional Leave (Section 8.10) between Bethel Local School District BOE and the Bethel Education Association set forth the following term conditions:*

*No absence for professional reasons shall be granted under these policies during the three (3) days immediately preceding or following a vacation or holiday, nor at any time when the instructional process would be impaired by a teacher taking such leave. The Superintendent may make an exception to this mandate, for cause demonstrated by the unit member. A written explanation shall accompany the Superintendent's decision regarding an exception and be provide to the requesting unit member and Association president.*

8. Appoint Standing Committee Members for 2018:

*The Bethel Board of Education agrees to the following appointments to Standing Committee Members for 2018:*

<i>OSBA Legislative Liaison</i>	
<i>MVCTC Liaison</i>	<i>Lori Sebastian</i>
<i>Athletic Liaison</i>	<i>Jacob King</i>

9. Approval of dues:

*The Bethel Board of Education to approve the OSBA annual membership dues and OSBA legal assistance fund:*

<i>OSBA Membership Dues</i>	<i>\$3,488</i>
<i>OSBA Legal Assistance Fund</i>	<i>\$ 250</i>

**B. Motion to Place Items from the Superintendent's Report on the Consent Calendar**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

\_\_\_ Sebastian      \_\_\_ Wright      \_\_\_ King      \_\_\_ Elam      \_\_\_ Reese

**C. Motion Adopt Consent Calendar with items from the Superintendent's Report.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

\_\_\_ Sebastian      \_\_\_ Wright      \_\_\_ King      \_\_\_ Elam      \_\_\_ Reese

**D. Information from the Superintendent**

**XII. Executive Session (If needed)**

Motion to go into executive session for the following reason(s):

1. \_\_\_ To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.
2. \_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. \_\_\_ To conference with an attorney, for the public body, concerning disputes involving the public body that are the subject of pending or imminent court action.
4. \_\_\_ To discuss preparations for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. \_\_\_ To discuss matters required to be kept confidential by federal law or rules or state statutes.
6. \_\_\_ To discuss specialized details of security arrangements.
7. \_\_\_ To discuss confidential information related to marketing plans, specific business strategy, a production techniques, trade secrets of personal financial statements of an applicant for economic development assistance or to negotiations with other political subdivision regarding requests for economic development assistance.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

\_\_\_ Sebastian      \_\_\_ Wright      \_\_\_ King      \_\_\_ Elam      \_\_\_ Reese

**Time into executive session:** \_\_\_\_\_

**Time back to regular session:** \_\_\_\_\_

**XIII. Other Items**

**XIV. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

\_\_\_ Sebastian      \_\_\_ Wright      \_\_\_ King      \_\_\_ Elam      \_\_\_ Reese

Meeting adjourned at \_\_\_\_\_

**NOTE:**

*If an executive session is required, it may be placed anywhere in the order of the agenda but often comes at the beginning or at the end. It is often anticipated in advance that an executive session will be necessary, but the Board may call for such should the occasion arise even though it does not appear on the prepared agenda. Executive sessions are permitted for certain specified situations. Only discussion may take place on-site in executive sessions. Voting must be done in an open meeting.*