



**Bethel Local Schools
Board of Education Regular Meeting
Monday, April 13, 2020 – 7:00 PM**

This meeting is a meeting of the Board of Education in public for the purpose of conducting Bethel Local School District’s business and is not to be considered a public community meeting with interactive dialogue. There is a time for public participating during the meeting as indicated in agenda item hearing of the public.

I. Call to Order

II. Roll Call

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield
___ Bergeron ___ Harris

III. Approval of the following resolutions:

**BETHEL LOCAL SCHOOL DISTRICT
RESOLUTION ALLOWING BOARD MEMBER PARTICIPATION
IN MEETINGS VIA ELECTONIC OR TELEPHONIC MEANS**

WHEREAS, the Governor of Ohio has issued a declaration of emergency to address the spread of the COVID-19 virus; and

WHEREAS, on March 17, 2020, the Ohio Department of Health issued an Order Limiting and Prohibiting Mass Gatherings in the State of Ohio, which specifically prohibits more than 50 persons gathering in a single room or space at the same time, and which strongly discourages social, non-family gatherings of more than 10 people; and

WHEREAS, on March 22, 2020, the Ohio Department of Health issued a Stay at Home Order with the intent to ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible to slow the spread of COVID-19 to the greatest extent possible; and

WHEREAS, on March 13, 2020, Ohio Attorney General David Yost issued a letter of guidance related to the Open Meetings Act (OMA) for the purpose of reconciling the declaration of emergency from the Governor and the order from the Ohio Department of Health, which prohibits mass gatherings and urges social distancing, with the OMA’s requirement that members of a public board be present “in-person” at public meetings to be considered present for establishing a quorum and voting; and

WHEREAS, to protect the health and safety of its members, the Board wishes to express its willingness to allow concerned Board members to attend and participate in meetings of the Board by electronic or telephonic means during the pendency of this state of emergency; and

WHEREAS, the Board wishes to amend certain policies to allow for the electronic and/or telephonic participation of those Board members who do not feel safe in attending meetings in person; and

WHEREAS, the Board wishes to amend its public participation policy to address public health concerns and to adapt to Board meetings being conducted via electronic and/or telephonic means; and

WHEREAS, the Board wishes to express its intention that the measures adopted in this Resolution shall continue only for the duration of the current state of emergency.

NOW, THEREFORE, BE IT RESOLVED by Board of Education for the Bethel Local School District as follows:

1. The Board hereby expresses its intention, due to emergency, to forego the requirements in **Board Policy 0131 – Legislative** that action to amend the Board policies stated in this Resolution be taken only after being proposed at a previous Board meeting.
2. The Board temporarily amends **Board Policy 0100 Definitions**, and specifically the term “voting” to include the possibility that a Board member may be present for a meeting via electronic or telephonic means in order to have their vote officially recorded in the Board minutes.
3. The Board temporarily amends **Board Policy 0162 – Quorum** to state: “Three (3) members present in person or via electronic or telephonic means at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum.”
4. The Board temporarily amends **Board Policy 0167 – Voting** to allow for motions to be adopted by the requisite vote of those Board members present in-person and/or present via electronic or telephonic means.
5. If conducting a meeting whereby one or more Board members attend by electronic or telephonic means, the Board will:
 - a. Consistent with any orders that have been or may be issued by the Ohio Department of Health, the Governor, or any other local, state or federal body, establish a primary meeting location that is open to the public with at least one Board member in attendance in-person;
 - b. Ensure meeting-related materials that are available before the meeting be sent via electronic mail, facsimile, hand-delivery, or United States postal service to each Board member;
 - c. In the case of an interactive video conference, the Board will cause a clear video and audio connection to be established that enables all meeting participants at the primary meeting location to see and hear each Board member;
 - d. In the case of a teleconference, the Board will cause a clear audio connection to be established that enables all meeting participants at the primary meeting location to hear each Board member;
 - e. In the event that any Board member participating in a meeting through an interactive video conference or teleconference is cut off, the Board shall immediately cease all discussion and deliberations until such time as the Board member is reconnected to the meeting.
 - f. All Board members will be given the capability of receiving meeting-related materials that are distributed during a Board meeting;
 - g. A roll call voice vote must be recorded for each vote taken;
 - h. The minutes of the Board meeting must identify which Board members remotely attended the meeting by interactive video conference or teleconference;
 - i. Not more than one Board member remotely attending a meeting by teleconference is permitted to be physically present at the same remote location as another Board member;
 - j. The Superintendent and Treasurer are hereby directed to establish guidelines for distributing and circulating meeting-related materials to Board members, the public, and the media in advance of or during a meeting at which Board members are permitted to attend by interactive video conference or teleconference; and
 - k. Establish a method for verifying the identity of a Board member who remotely attends a meeting by teleconference.

6. The Board will continue to provide access to the public to attend meetings in-person, consistent with any Orders that have been issued or that may be issued in the future by the Ohio Department of Health, the Governor, or any other local, state or federal body governing mass gatherings. The Board will enforce social distancing best-practices for those persons in attendance.
7. The Board will provide electronic or telephonic means by which members of the public may attend/observe the meetings of the Board. Such electronic or telephonic means shall ensure that the public can hear the discussions and deliberations of all Board members, including those attending through interactive video conference or teleconference.

Motion to Accept Board Resolution for Electronic or Telephone Meetings to be held:

Motion: _____ Second: _____

Roll Call Vote:

King: _____ Reese _____ Mansfield _____ Sebastian _____ Elam _____

The undersigned Treasurer for the Bethel Local School District hereby certifies that the foregoing is an accurate and true Resolution passed by the Board of Education on April 13, 2020 and that all actions of the Board taken regarding this resolution were conducted in compliance with Section 121.22 of the Ohio Revised Code.

Treasurer

Date

Board Resolution Regarding 2019-20 Teacher Evaluations

The Board of Education of the Bethel Local School District, Miami County, Ohio, met on April 13, 2020 at 7:00 pm with the following members present:

WHEREAS, Section 17(M) of Am. Sub. H.B. 197 of the Ohio General Assembly permits a board of education to elect not to conduct evaluations of teachers under Chapter 3319 of the Ohio Revised Code for the 2019-20 school year based on a determination that it would be impossible or impracticable to do so; and

WHEREAS, the Board desires to make such an election for the 2019-20 school year.

NOW, THEREFORE, BE IT RESOLVED that the Board finds that it may be impossible or impracticable to conduct evaluations of teachers pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-20 school year if said evaluations were not completed prior to the Ohio Director of Health's Order on March 14, 2020, ordering the closure of K-12 schools in Ohio;

BE IT FURTHER RESOLVED that the Board elects to allow teachers to proceed at their discretion in order to complete their evaluations under Chapter 3319 of the Ohio Revised Code for teachers during the 2019-20 school year, to the extent that such evaluations were not completed prior to March 14, 2020. Any teacher who elects to not proceed this year will restart again during the 2020-21 school year.

Motion to accept _____

_____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: _____

Nays: _____

The resolution passed.

Passed: _____, 2020

Attest: _____
Treasurer Date

Board Resolution Regarding Distance Learning

The Board of Education of the Bethel Local School District, Miami County, Ohio, met on April 13, 2020 at 7:00 pm with the following members present:

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code § 3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

Motion to accept _____

_____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: _____

Nays: _____

The resolution passed.

Passed: _____, 2020

Attest: _____
Treasurer Date

IV. Pledge of Allegiance

V. Additions to Agenda (if needed)

VI. Review of Old Business
*Proposal to change Valedictorian/Salutatorian

VII. Administrative Reports

A. Superintendent-Justin Firks

VIII. Hearing of the Public regarding Agenda Items

IX. Communications, Meetings, Announcements

- April 13 - Facilities Meeting-6:00 PM-Online ZOOM
- April 13 - Board of Education Meeting-Online ZOOM
- April 16 - IMPACT Group-Online ZOOM-
1pm-3pm-Administrators; 5:30 Board of Education
- April 20 - Community Forum-via You Tube

X. Treasurer's Report

A. Treasurer's Items Requesting Board Action

1. The Bethel Board of Education approve the minutes:

March 3, 2020 – Work Session/Regular Meeting
March 9, 2020 –Regular Meeting

2. The Bethel Board to approve the Payment of Bills.

3. The Bethel Board of Education approves the monthly financial reports as prepared by the Treasurer.

4. The Bethel Board of Education to approve the following Appropriation:

FUND	DESCRIPTION	AMOUNT
003	Permanent Improvement	\$ 65,180.00
006	Food Service	3,600.00
200	Student Activity	85.00
300	District Activity Fund	3,501.00
	TOTAL	\$ 72,366.00

5. META Solutions Master Service Agreement:

The Bethel Board of Education to approve the Master Agreement between META Solutions and Bethel Local School District for school year 2020-2021.

6. Engagement Letter Agreements:

The Bethel Board of Education to approve the following engagement letters:

- *Stifel, Nicolaus, and Company, Inc.- potential issue of COPs
- *Remax-Rental property

7. Approval of proposal:

The Bethel Board of Education to approve a service contract with Reliable for the modular unit project.

B. Motion to Place Items from the Treasurer’s Report on the Consent Calendar

Motion: _____ Second: _____
 ___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

C. Motion Adopt Consent Calendar with items from the Treasurer’s Report.

Motion: _____ Second: _____
 ___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

D. Information from the Treasurer

XI. Superintendent’s Report

A. Superintendent’s Items Requesting Board Action

1. Approval of Program Agreement:

The Bethel Board of Education to approve the program agreement between The Miami Valley Career Technology Center (MVCTC) and Bethel Local Schools. (attached)

2. Supplemental Volunteer:

The Bethel Board of Education to accept the recommendation of approval for the 2019-2020 school year following volunteer, pending Pupil Activity certification, FBI/BCI and drug screening checks:

- Dru Bescoe-Baseball volunteer
- Kenneth Williams-softball-volunteer

3. Approval of 2020-2021 Handbooks:

The Bethel Board of Education to approve the 2020-2021 handbooks for Elementary, Middle School and High School.

4. One year limited Contracts for Certified Staff:

Upon the recommendation of the Bethel Superintendent, one year limited contracts will be issued to the following individuals pending required certification. These contracts will be effective the 2020-2021 school year.

Anderson, Josh	Oldiges, Ted
Baker, Megan	Owens, Kristen
Brinson, Christine	Peck, Barbara
Brookhart, Brett	Purvis, Michael
Chmiel, Mandy	Randall, Christine
Clute, Mark	Risner, Barbara
Cook, Jennifer	Ritter, Gabrielle
Davidson, Sara	Sampson, Anna
Denlinger, Casey	Sease, Heather
Dowd, Chelsea	Seebach, Barbara
Duhan, Lauren	Sherick, Allison
Eggenschwiller, Madison	Spears, Tyler
Gerdeman, Sydney	Steinke, Corey
Gravunder, Molly	Stephens, Samantha
Gross, Alisha	Strobridge, Jaime
Hamlin, Barb	Tayse, Michael
Hamlin, Bob	Thompson, Zoe
Haun, Molly	Tipton, Mindy
Hecht, Jessica	Varvel, Courtney
Hughes, Amanda	Vocke, Joy
Kalt, Melissa	Weideman, Molly
Lawson, Caroline	Wharton, Leah
Lindsey, Marie	Wolford, Lara
Livesay, Carrie	Worman, Lauren
McDaniel, Sarah	Zinnecker, Matt
McElroy, Ashley	
Milewski, Stormy	
Mullen, Bryan	
Nicodemus, Jaclyn	

5. Groundskeeper employment:

The Bethel Board of Education to accept the recommendation of approval for temporary summer groundskeeper pending, FBI/BCI and drug screening checks:

Richard Brown @ \$12.00/hour

6. Summer Employment:

The Bethel Board of Education to accept the recommendation of approval for summer workers pending, FBI/BCI and drug screening checks @ \$12.00/hour.

Connie Bir	Jeremy Irons
Brett Brookhart	Brett Kopp
Rich Brown	Marie Lindsey
Regan Butler	Susan Pytel
Mark Clute	Brenda Tauscher

B. Motion to Place Items from the Superintendent's Report on the Consent Calendar

Motion: _____ Second: _____

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

C. Motion Adopt Consent Calendar with items from the Superintendent's Report.

Motion: _____ Second: _____

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

D. Information from the Superintendent

XII. Board Report

XIII. Hearing of the BEA President

XIV. Hearing of the Public

XV. Executive Session (if needed)

Motion to go into executive session for the following reason(s):

1. ___ To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.
2. ___ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. ___ To conference with an attorney, for the public body, concerning disputes involving the public body that are the subject of pending or imminent court action.
4. ___ To discuss preparations for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. ___ To discuss matters required to be kept confidential by federal law or rules or state statutes.
6. ___ To discuss specialized details of security arrangements.
7. ___ To discuss confidential information related to marketing plans, specific business strategy, a production techniques, trade secrets of personal financial statements of an applicant for economic development assistance or to negotiations with other political subdivision regarding requests for economic development assistance.

Motion: _____ Second: _____

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

Time into executive session: _____

Time back to regular session: _____

XVI. Other Items

XVII. Adjournment

Motion: _____ Second: _____

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

Meeting adjourned at _____

NOTE:

If an executive session is required, it may be placed anywhere in the order of the agenda but often comes at the beginning or at the end. It is often anticipated in advance that an executive session will be necessary, but the Board may call for such should the occasion arise even though it does not appear on the prepared agenda. Executive sessions are permitted for certain specified situations. Only discussion may take place on-site in executive sessions. Voting must be done in an open meeting.