

I. OPENING

A. Call to Order

B. Roll Call ___ King ___ Reese ___ Mansfield ___ Sebastian ___ Elam

II. Executive Session (if needed)

Motion to go into executive session for the following reason(s):

1. ___ To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.
2. ___ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. ___ To conference with an attorney, for the public body, concerning disputes involving the public body that are the subject of pending or imminent court action.
4. ___ To discuss preparations for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
5. ___ To discuss matters required to be kept confidential by federal law or rules or state statutes.
6. ___ To discuss specialized details of security arrangements.
7. ___ To discuss confidential information related to marketing plans, specific business strategy, a production techniques, trade secrets of personal financial statements of an applicant for economic development assistance or to negotiations with other political subdivision regarding requests for economic development assistance.

Motion: _____ Second: _____

___ King ___ Reese ___ Sebastian ___ Elam ___ Mansfield

Time into executive session: _____

Time back to regular session: _____

III. ADJOURNMENT

Motion _____

Second _____

___ **King** ___ **Reese** ___ **Mansfield** ___ **Sebastian** ___ **Elam**

Meeting adjourned at _____

NOTE: If an executive session is required it may be placed anywhere in the order of the agenda, but often comes at the beginning or at the end.

It is often anticipated in advance that an executive session will be necessary, but the board may call for such should the occasion arise, even though it does not appear on the prepared agenda. Executive sessions are permitted for certain specified situations. Only discussion may take place in executive sessions. Voting must be done in an open meeting.