

**Regular Meeting Minutes
Bethel Board of Education
Monday, January 13, 2020**

**Auditorium
7:00P.M.**

The Board of Education met in a Regular meeting on Monday, January 13, 2020 in the elementary auditorium with Board President Jacob King presiding.

Roll Call @ 7:16 PM

Present: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield
Student Board Reps: Miss Burgeon, Miss Harris

Additions to Agenda (if needed)

▶ 2020-2021 School Calendar (Option B)

Review of Old Business

There was no old business to review.

Administrative Reports

- A. Bryan Perez, Technology
- B. Jodi Petty, Elementary Principal
- C. Tim Zigler, Middle School Principal
- D. Barrett Swope, High School Principal
- E. Justin Firks, Superintendent
 - ▶ Introduction of new Custodial Staff
 - ▶ Recognition of Board Members and Years of Service

Hearing of the Public regarding Agenda Items

President Mr. King called for the Hearing of the Public regarding agenda items, to which there was no response.

Communications, Meetings, Announcements

January 13	-	Facilities Meeting-6:00 PM
January 13	-	2020 Organizational & Regular Board Meeting-7:00 PM
January 17	-	NO SCHOOL-Teacher In-Service- end of 2 nd nine weeks
January 20	-	No School-Martin Luther King
January 30	-	Parent/Teacher Conference-3:30 – 7:00 PM
February 5	-	Lifetouch Spring Pictures-Elementary gym
February 13	-	Parent/Teacher Conference 3:30-7:00
February 14	-	NO SCHOOL-Teacher In Service
February 17	-	NO SCHOOL-President's Day
February 19-21	-	Camp Kern-5 th Grade

Treasurer's Items Requesting Board Action

2020-83

Motion by: Mrs. Sebastian to place items from the treasurer's report on the consent calendar.

1. Authorization for Treasurer to Request Advance Withdrawal of Funds

The Treasurer is authorized by the Bethel Board of Education to request advance withdrawal of taxes, as necessary, from the Miami County Auditor in calendar year 2020.

2. Authorization to Pay Bills as Due

The Treasurer is authorized by the Bethel Board of Education to process the payment of bills against invoices supported by approved purchase orders, with properly submitted vouchers, or in accordance with salaries and salary schedules approved by the Bethel Board of Education. The Treasurer will be responsible for ensuring that appropriate allocations are observed and that total expenditures do not

exceed the amount allocated in the appropriations. The Board will receive lists of bills which have been paid from school funds each month. The lists will be certified as correct and approved. Actual invoices, statements and vouchers will be available for inspection by the Board.

3. Authority to Invest Funds

The Treasurer is authorized by the Bethel Board of Education to invest Board of Education funds during calendar year 2020, in accordance with provisions of the Ohio Revised Code, said investments to be of such length, amount, and type as determined practical based on availability of funds.

4. Authorization for Payroll

The Treasurer is authorized by the Bethel Board of Education to pay all regular employees and substitute employees of the Bethel Board of Education the amounts due them, on a bi-weekly basis, not to exceed 26 pays, during calendar year 2020.

5. The Bethel Board of Education approve the minutes:

December 10, 2019-Regular Meeting

6. The Bethel Board to approve the Payment of Bills.

7. The Bethel Board of Education approves the monthly financial reports as prepared by the Treasurer.

8. The Bethel Board of Education to approve the following Appropriation:

001	General Fund	\$173,296.00
016	Emergency Levy	(160,496.00)
200	Student Activity	18,500.00
300	District Activity Fund	1,800.00
	TOTAL	\$ 33,100.00

9. Approval of Donations:

The Bethel Board of Education to approve and accept the following donation(s):

Upright piano donated to Lara Wolford for the choir program	
HS Vocal-Miami County Retired Teachers Association	\$ 25.00
HS-National Honor Society-Mark Clute	50.00
Music Boosters-Nashville trip	775.00
Burke Orthodontics-Nashville trip	100.00
Ed's HVAC Plumbing & Electric-Nashville trip	100.00
Anonymous-Nashville trip	500.00
Bethel PTO-Nashville trip	823.00
HS Vocal-Tipp City Rotary Club (performance)	500.00
Tipp City Foundation-Camp Kern trip	658.00
David & Tricia Gipe (German Baptist Youth Group)	1,600.00

2020-82

10. The Bethel Board of Education to adopt the resolution for Fiscal Year 2021 Budget:

A resolution declaring that the Board of the Bethel Local School District has reviewed the documents and information prepared by the Chief Fiscal Officer of the Board for submission to the Budget Commission of Miami County, Ohio. In relation to the alternative tax document formal filing provided under section 5705.281 of the Ohio Revised Code and authorized by said commission for the fiscal year 2021, and that said body approves the same.

11. It is recommended that the Bethel Board of Education approve the removal of the following unusable equipment with the intent to be resold or disposed of:

TAG NUMBER	DESCRIPTION
00192	Dishwasher Heavy Duty

Seconded by: Mrs. Reese

Roll Call: Ayes: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Nays: none

Motion carried: 5-0

Discussion:

Mrs. Reese asked about the general fund and emergency levy changes related to custodian change. Mr. Hattery informed her for right now it was easiest to charge the new custodian crew to general fund since the accounting codes have been established already in that fund.

2020-84

Motion by: Mr. Elam to adopt consent calendar with items from Treasurer’s Report

Seconded by: Mrs. Mansfield

Roll Call: Ayes: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Nays: none

Motion carried: 5-0

Information from the Treasurer

Mr. Hattery noted the Board has only received 1 interested community member to be part of the Finance committee. Mr. Hattery asked the Board how the District should handle disposing of the kitchen equipment and compressor. Based on the discussion, the Board advised doing an auction some time in future.

Superintendent’s Items Requesting Board Action

2020-85

Motion by: Mrs. Sebastian to place items from the amended superintendent’s report on the consent calendar.

1. Appoint Superintendent Purchasing Agent:

The Bethel Board of Education agrees to the following appointment:

Justin M Firks, Superintendent, is hereby appointed Purchasing Agent for Bethel Local Schools for calendar year 2020 effective until December 31, 2020 ~~July 31, 2020~~.

2. Appoint Standing Committee Members for 2020:

The Bethel Board of Education agrees to the following appointments to Standing Committee Members for 2020:

OSBA Legislative Liaison-**Danny Elam**
 MVCTC Liaison-**Lydda Mansfield**
 Athletic Liaison-**Jacob King**
 Technology Committee-**Julie Reese**

3. Approval of dues:

The Bethel Board of Education to approve the OSBA annual membership dues.

OSBA Membership Dues \$4,068

4. Approval of Resolution to Participate in OSBA Legal Assistance Fund:

The Bethel Board of Education to approve participation in OSBA Legal Assistance Fund for the calendar year 2020 at a cost of \$250 for the year.

5. Approval of Certificated Substitutes:

The Bethel Board of Education to approve substitute teachers who have been approved by the Miami County Educational Service Center and are on file in the Central Office. These are all on an as needed basis for the 2019-2020 school year.

6. Approval of school lunch prices for school year 2020-2021:

Elementary	\$2.50
Middle/High School	\$2.75
Adult	\$3.75
Milk	\$0.40

7. Approval of participation fees for school year 2020-2021:

Family fee	\$250.00
High School	\$100.00
Middle School	\$ 50.00

8. Approval of Leave Request:

The Bethel Board of Education to approve the leave request submitted by **Sarah McDaniel** (per the attachment).

The Bethel Board of Education to approve the leave request submitted by **Ryan Lowe** (per the attachment).

9. Supplemental Employment:

The Bethel Board of Education accepts the recommendation of approval for the following individuals for school year 2019-2020 advisory positions and volunteers commensurate with the supplemental negotiated agreement (pending Pupil Activity certification, FBI/BCI verification and drug screening results):

Ryan Rose, Boys Varsity Basketball, Volunteer
Todd Bird, Girls Varsity Softball, Volunteer

10. Approval for Overnight Student Trips:

The Bethel Board of Education to approve the 3 day, 2-night trip to Camp Kern, from February 19th to February 21st.

The Bethel Board of Education to approve the 4 day, 3-night trip to Washington D.C. from October 20th to October 23rd.

11. Approval of school calendar 2020-2021:

The Bethel Board of Education to approve the school calendar for 2020-2021.

Seconded by: Mrs. Reese

Roll Call: Ayes: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Nays: none

Motion carried: 5-0

Discussion:

Mr. Hattery noted #1 should be December 31 not July 31. Mrs. Sebastian thanked the food service director and staff for monitoring and maintaining a healthy food service fund balance. Mr. King also thanked the food service staff and thanked the Board to agreeing to reduce athletic participation fees. Mr. Elam thanked the board for agreeing to lower athletic participation fees.

2020-86

Motion by: Mr. Elam to adopt amended consent calendar with items from Superintendent's Report

Seconded by: Mrs. Mansfield

Roll Call: Ayes: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Nays: none

Motion carried: 5-0

- ¶12. Approval of draft report requested by OFCC (Ohio Facilities Construction Commission) on enrollment projections prepared by Future Think.

Motion by: Mrs. Sebastian to approve the draft report requested by OFCC; prepared by Future Think.

Seconded by: Mrs. Reese

Roll Call: Ayes: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Nays: none

Motion carried: 5-0

Discussion:

Mrs. Sebastian asked if the report would be available to the community. Mr. Firks stated that once the report is approved it will be made available to the community. Mr. King stated the District projections are different than the OFCC. His concern is the difference would hurt the District overall but that is not the case from the conversation with OFCC and Levin-Porter. We could reevaluate when our time is up. Therefore, the Board should move forward and approve. Mrs. Reese has same concerns as well. If we want to work with OFCC we need to accept the report now.

Information from the Superintendent

Mr. Firks had no additional information.

Board Report

Mr. King informed the Board of an upcoming Bethel Township Zoning Commission hearing. Mrs. Reese provided an update on a recent facility meeting.

Hearing of the BEA President

Mrs. Brewer thanked the Central Office staff for the Christmas goodies. Mrs. Brewer stated the teachers gathered \$150 in gift cards that were given to an elementary school family. Mrs. Brewer thanked Mr. Firks for including staff in the decision of the calendar.

Hearing of the Public

President Mr. King called for the Hearing of the Public, to which there was no response.

Executive Session

2020-87

Mrs. Reese moved to enter an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing and to discuss specialized details of security arrangements.

Seconded by: Mr. Elam

The Board entered an executive session at 8:50 PM

The following members answered roll call:

Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

The Board re-entered regular session at 10:42 PM

Other Items

The Board established the first work session of 2020 will be held on Tuesday, February 4, 2020 at 5:00 PM.

Adjournment

2020-88

Motioned by: Mrs. Reese to adjourn the meeting.

Seconded by: Mrs. Mansfield

Roll Call: Mr. King, Mrs. Reese, Mrs. Sebastian, Mr. Elam, Mrs. Mansfield

Motion carried: 5-0

Meeting adjourned at 10:48 pm

NOTE:

If an executive session is required, it may be placed anywhere in the order of the agenda but often comes at the beginning or at the end. It is often anticipated in advance that an executive session will be necessary, but the Board may call for such should the occasion arise even though it does not appear on the prepared agenda. Executive sessions are permitted for certain specified situations. Only discussion may take place on-site in executive sessions. Voting must be done in an open meeting.

_____ *Treasurer*

_____ *President*