



BETHEL LOCAL SCHOOLS

EDUCATE WITH EXCELLENCE...

Bethel Local – Treasurer/CFO Search

SEARCH PROFILE DEVELOPMENT QUESTIONNAIRE

Thank you for agreeing to help in the development of the treasurer search profile. Your responses to the following questions will help the Board of Education develop a profile of leadership qualities for the new Treasurer/CFO. Please return your completed form to K-12 Business Consulting, our search consultants, by mail or fax to the address/fax number noted on the reverse side. Please do not identify yourself personally by name on this form.

PLEASE IDENTIFY THE GROUP YOU REPRESENT:

**Board of
Education**

**Support
Staff**

**District
Administrators**

**Certified
Staff**

Community

1. What do you consider to be the two or three of Bethel Local School District most significant strengths?
2. What would you consider to be the two or three most important issues facing Bethel Local School District?
3. Please tell us your two or three characteristics which you think the Board of Education should look for in a new Treasurer/CFO:

4. The following characteristics and skill are all important for a successful Treasurer/CFO. To help us sharpen our focus for Bethel Local Schools, from your perspective and based on your perceptions of the organization's needs, please rank from 1 to 10 in order of importance with 1 being the most important, the following characteristics you would like to see in a new treasurer:

- ___ Ability and willingness to deal fairly with administration, staff, and other stakeholders
- ___ Expertise in using operating system software (e.g. accounts payable, payroll, budgetary)
- ___ Expertise in design and implementation of business office procedures
- ___ Effective at communicating the organization's finances in both written and verbal form
- ___ Successful experience as a Treasurer/CFO or Assistant Treasurer
- ___ Experience with school financial management
- ___ Knowledge of Ohio laws and legislation that concern school districts
- ___ Organizational and management skills
- ___ Personal involvement and interest in the district programs
- ___ Experience in state and federal financial reporting

5. Please share any additional thoughts below that you would want the Board of Education to consider:

Thank you for your time and commitment to helping Bethel Local Schools. Please return this form by **April 20, 2018** by mail, fax or scan and email to the email address noted below:

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