

**Bethel Local School District
Credit Flexibility Information/Application
Educational Options**

Student Name: _____ **Course:** _____

Credit flexibility applies to any coursework, assessment or performance completed outside of traditional Bethel Local School District course offerings. If a student is using credit flexibility to receive transcribed credit, he/she must receive approval from the Credit Flexibility Committee prior to starting any credit flex experience. Credit awarded through this process will be posted on the student's transcript and count toward a student's grade point average, class rank, and as graduation credit in required subject areas or as an elective. No weighted grades will be awarded through credit flexibility. The district will include details of the Credit Flexibility Policy on the district website and in the High School Course Description Guide.

Considerations:

- Academic content areas taught in Bethel Local Schools are aligned to the district and state curricula and support student performance on Ohio's End-of-Course exams and college entrance exams. All Credit Flexibility Educational Options must align to district and state curricula to receive credit.
- Students may use the Credit Flexibility Educational Options proposal to propose an existing BLSD course or a course not offered by the district. Students must include a comparable scope and sequence to be considered for this option.
- Credit flexibility may impact a student's athletic eligibility just as any traditional course would.
- **All costs associated with Credit Flexibility, including transportation, are at the student and parent/guardian's expense.**
- **Documentation from approved vendor must be provided when submitting the application**
- Students may apply for Credit Flexibility options through Miami Valley Career Technology Center. Credit is transcribed by Bethel Local School District; therefore, students must complete the form below specifying this option.
- Credit flexibility is available to students in grades 7-12 for high school credit.

Credit Flexibility Options:

- **Independent Study**
 - This is an educational activity involving advanced or in-depth work in an approved area of study. Instruction and evaluation of pupil performance, related to the area of independent study undertaken, shall be under the direction of a member of a professional staff who is highly qualified in the area of study.

Arrangements will then be made for the student to demonstrate mastery of the content based on the proposed plan. The Bethel teacher or panel of experts (as determined by the chosen option) will evaluate student work. Final grades and credits will be recorded on the student's report card and placed on their transcript and calculated as part of the student's GPA and class rank as determined by Bethel High School. Independent study plan must be its own individual plan. It cannot be combined with any other project or requirement of another activity or organization. **Registration fee of \$150 applies.**

- **Credit through Examination**

- This option refers to an educational activity by which the student wishes to earn credit for a course in which they have no Bethel High School instruction and may earn credit by completing the final course exam. Students cannot earn a weighted grade through this option. Examinations for Grade 9-12 are end of course examinations developed by Bethel High Schools' professional staff. Student must demonstrate 84% or higher mastery on the exam in order to earn credit. **Registration fee of \$75 applies.**

- **Online Courses for Credit Enrichment**

- This option is solely for student enrichment of knowledge of course work not offered in the Bethel High School course of study. Students may apply to complete the course(s) through a Bethel High School approved online vendor. Students must follow the prescribed timeline. **Applicable online course fees apply.**

- **Online Courses for Credit Recovery**

- This option is for students who have failed a course and are choosing to complete the course through the approved online vendor versus re-taking the course during the school day. **Applicable online course fees apply. Timelines and information will not be included in this packet. Please see the guidance office for more information regarding credit recovery.**

Applications:

- Any student may apply for credit to be awarded through Credit Flexibility by submitting this form to his or her school counselor. All required information must be provided. The student may be required to provide additional information as determined by the Credit Flexibility Committee.
- Applications for Educational Options must be received by **May 1** to correspond to be eligible.
- Applications will be returned within 30 days with a designation of approved, approved with revisions, or denied. Students will have 30 days to resubmit revisions. If the application is not revised, it is considered void.

Application Review Process:

- Applications will be reviewed by the Credit Flexibility Committee. Upon approval of the proposal, the student may commence with the learning activity and credit will be awarded when the requirements have been fulfilled and the evaluator deems the work proficient.

Awarding Credit:

- The completion of approved courses will result in credit being designated as fulfilling either required or elective credit toward graduation requirements.
- Should a Bethel Local School District student transfer to another school district, upon request of the student or parent the district will forward a copy of the approved application to the new district for consideration. Acceptance of the plan is at the district's discretion.
- If the student is using a test out method, the student must receive an 84% or above to earn credit.
- The student has the deadline of the end of the 3rd 9-week grading period of the following school year to complete and present their coursework. This deadline will not apply for "online courses for enrichment" or "online credit recovery".
- All credit flex class may be dropped by September 1st. The student will receive an F placed on their transcript for the class if work is not completed by the deadline.
- Bethel Local School District will accept all credit completed for Credit Flexibility from other districts.
- Student athletes must maintain at least 5 credits per semester for OSHAA eligibility and must provide their school counselors with interim and 9-week progress forms.

Credit Flexibility Educational Options
Application

1. Student Information

Student Name _____ Grade _____ ID _____
Student Phone # _____ Student email _____
Parent/Guardian Name _____ Parent Phone # _____

Answer the following questions by indicating yes or no regarding your credit flexibility request.

	YES	NO
Will this decision impact your OHSAA athletic ability?		
Will this decision impact your NCAA athletic eligibility?		
Will this decision impact your grade placement or graduation?		
Are you on an IEP or 504 plan?		

If you answered yes to any of these questions please explain:

2. Course Information

Course Title _____ Credit(s) _____ Academic Yr _____

Content Area in which Credit Flexibility is requested: (check one)

- Art
- Business
- Computer Sciences
- English Language Arts
- Family Consumer Sciences
- Foreign Language
- Math
- Science
- Social Studies

3. Course Type

Individual Educational Options Proposal- Complete all sections of the Individual Student Credit Flexibility Plan and return to school counselor by the published deadlines. The student assumes all costs associated with this option.

Project Start Date: _____ Project End Date: _____

I am taking the course for a (check one)

- Transcribed grade or
- Pass/fail

4. Credit Flexibility Method (check all that apply)

- College Class or Other Coursework
- Post Secondary Education Options (PSEO)
- Online learning (please include syllabus from provider)
- Test Out
- Internship
- Mentorship
- Other (explain in detail)

List the name and contact information of the organization and/or individual mentor supporting your credit flexibility plan. Please include Mentoring Agreement and any other documentation with application.

Name: _____ Organization: _____

Phone: _____ Email: _____

Educational Options- Individual Student Credit Flexibility Plan

Please complete sections 5-8 on a separate sheet and attach to this form

5. Learning Goals

What will I learn?

Resource: Ohio's academic content standards <http://education.ohio.gov/Topics/Learning-in-Ohio>

6. Action Plan

Activities and action you will take to accomplish the learning goals. What exactly will you be doing? Will you work with a mentor or other adult on the project? What is that person's role? Where will do this project/experience?

7. Assessment

How will I demonstrate and document I have learned the curriculum?

Examples include projects, presentations, written assignments, performance or task, or other demonstration of proficiency.

8. Timelines

What are the major deadlines and when will the plan be completed?

9. Student and Parent Contract

The student and parent have **read and initialed** each item below as an indication of acceptance:

Student	Parent	
		The student is responsible for the success of this course.
		The student will allocate and manage time and resources toward course completion. No school personnel will monitor progress.
		The student will independently fulfill the work required to complete the course.
		The student will update regarding progress.
		The student must complete all work by the due dates agreed upon in this plan.
		Student athletes will provide interim and nine-week grade progress forms to the school counselor.
		Weighted grades will not be awarded through the credit flex program.
		The student will receive an F placed on their transcript for the class if work is not completed by the deadline.

10. Course Completion Timeline

- Academic Year
- Semester One Only
- Semester Two Only
- Summer
- Other _____

Beginning Date _____ Completion Date _____

I have reviewed Credit Flexibility options and understand creating and implementing the plan is my responsibility. I understand that any grade earned under this option will be a permanent grade on my transcript.

Student's signature _____ Date: _____

Parent's signature _____ Date: _____

ADMINISTRATIVE REVIEW OF CREDIT FLEXIBILITY REQUEST

- Approved
- Denied
- Approved with the following revisions (must be returned within 30 days):

Team Members:

Counselor's signature _____ Date: _____

Principal's signature _____ Date _____